

THE WIZARD OF



Please scan
the QR code
to fill out the
parent info
form.



Parent Meeting



Staff Introductions

Bryce Huey Turgeon – Costume Designer

Hannah Rivera – Costume Manager

Joe Johnson – Scenic Designer

George Juaire – Scenic Artist

Mark Ruark – Lighting Designer

Tegan Jones – Assistant Choreographer

Staff Introductions

Christina Leines – Choreographer

Steph Pfotenhauer – Orchestra Director

Elizabeth Gullick – Vocal Director

Katie Carlson – Assistant Director

Jimmy Stocco III – Technical Director

Kajsa Jones-Higgins – Artistic Director

Code of Conduct

We are increasingly aware that disrespectful behavior, sexual harassment, sexual misconduct, and systemic bullying are deeply embedded in our culture – including in the theater world. These behaviors are contrary to who we are and what we aspire to be. Theater is an art form that can and should be challenging, experimental, exploratory, and bold. Artistic freedom of expression is essential. For these things to happen, though, the creative space must be a safe space. And because the spaces in which we work are broad – encompassing, auditions, rehearsals, technical work, late nights, parties, and more – we must acknowledge, and not exploit, the blurred boundaries between educational and social spaces.

Code of Conduct

The Loft Stage is committed to providing a healthy and respectful environment for everyone involved in its activities. We make this commitment to you as a member of our theater community. And we expect you to support that commitment through your actions, too.

As a member of the Loft Stage community, students shall not engage in sexual, racial, cultural, socioeconomic, gender, ableist or generational harassment. Avoid any behavior that marginalizes or diminishes others.

Code of Conduct

Harassment includes any behavior that is offensive, intimidating, humiliating or hostile; which interferes with individuals' contributions; which causes stress, anxiety, fear or sickness on the part of the harassed person and behavior which sexualises the educational space.

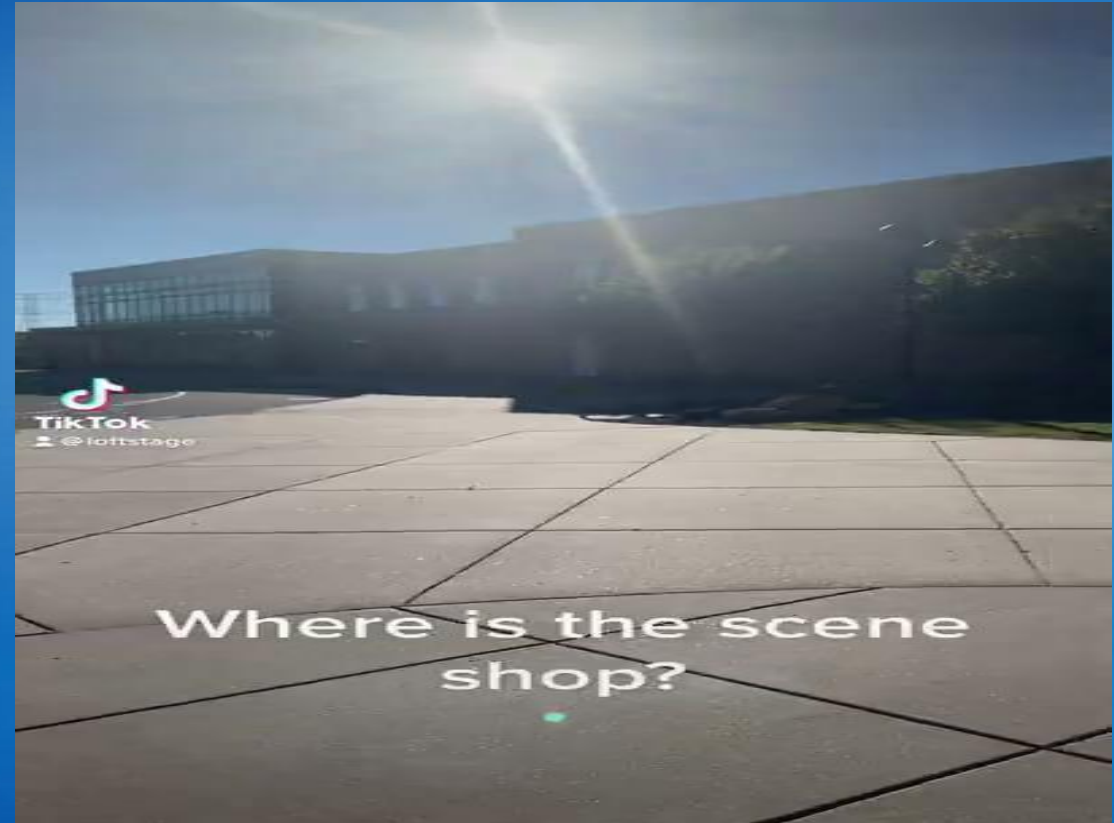
Conduct or comments become harassment when they are unwelcome to others or make others feel uncomfortable or threatened, even if they are intended as a joke. Intention is not the same as impact.

Expectations

- Be on-time for all rehearsals and work sessions.
 - Rehearsals may be scheduled after school, on weeknights and weekends.
 - Actors will contact Kajsa (kjones@theloftstage.org) and Katie (kcarlson1@sowashco.org) when ill.
 - Technicians will contact Jimmy (jstocco@theloftstage.org) when ill.
- School comes first. Students should use down time during rehearsal for homework.
- In the event of illness, students are encouraged to stay home.
- Students are expected to check the website for rehearsal schedules and other cast/crew/orchestra information.
- Technical hours: all students must complete a minimum of 10 technical hours (scene shop, costume shop, etc.).

Scene Shop Rules

- Always wear closed toed shoes
- Wear appropriate clothing that can get dirty/paint covered (even if you aren't painting) and isn't loose or baggy
- Safety glasses are provided and required when using any power tool
- Adult supervision is required when using any of the saws
- Horseplay is dangerous and not allowed in the shop





TikTok
@loftstage

Registration

Due by Friday, September 30th

- All students involved in the musical will register through the activities office
- Cannot participate after the 30th until your registration and and \$70 fee are completed
- Financial assistance is available - we never want finances to be a barrier for student participation
- Link to registration can be found on the ERHS website (SmartSchoolK12)



T-Shirt Orders

Available Now!

- Purchase t-shirts online at theloftstage.org
- Online payments will only be collected via credit card (no checks or cash)
- T-shirt orders due by Friday, September 15th

Program Pictures

Friday, September 29th at 3:15pm

- Everyone who has registered to participate is encouraged to attend to get their picture taken for the program
- Please wear a plain shirt (no logo) in a ROYGBIV bold color

Items Actors Need to Provide

- Actors may be asked to provide some base layers for costumes (ie - pants, leggings, undershirts, belts, shoe, etc.)
- Actors, unless otherwise specified, will need to provide footwear
- All actors should order a Ben Nye makeup kit if they do not already own one [Make-up Kit](#) (orders due via the Loft Stage store 9/29)

Important Dates

- Friday, September 15th - T-Shirt Orders Due
- Friday, September 30th - Registration Due
- Friday, September 29th - The Loft Store Fall Orders Due
- Friday, September 29th - Make-Up Kit Orders Due
- Friday, September 29th at 3:15pm - Program Pictures
- Friday, September 29th - Poster Plaster (after program pictures)

Mandatory Dates

- Monday, October 30th - Sit Sing w/ Orchestra (cast and sound crew)
- Saturday, November 4th from 9am-4pm or later - Tech Rehearsal
- Monday, November 6th from 3:15-7pm or later - Dress Rehearsal
- Tuesday, November 7th from 9am-3pm or later - Dress Rehearsal
- Wednesday, November 8th from 3:15-7pm or later - Dress Rehearsal
- Thursday, November 9th from 3:15-7pm or later - Dress Rehearsal

Mandatory Dates

- Friday, November 10th at 5:30pm - Opening Night
- Saturday, November 11th at 6pm - Performance
- Sunday, November 12th at 12:30pm - Performance
- Wednesday, November 15th from 3:15-7pm - Understudy Run
- Thursday, November 16th from 8:30am-3:06pm - School Matinee
- Friday, November 17th at 6pm - Performance
- Saturday, November 18th at 6pm - Performance
- Sunday, November 19th from 12:30-10pm - Final Performance / Strike - We ask that families stay after the final show to help dismantle the set and clean

Calendar



HOME

TICKETS

CALENDAR

ERHS THEATER

DONATIONS

CONNECT

CALENDAR

Search



Today



September 2017

 Print

Week

Month

Agenda



Sun

27

Mon

28

Tue

29

Wed

30

Thu

31

Fri

Sep 1

Sat

2

Remind Group

Account Information

Text Message: text @erhswiz to 81010

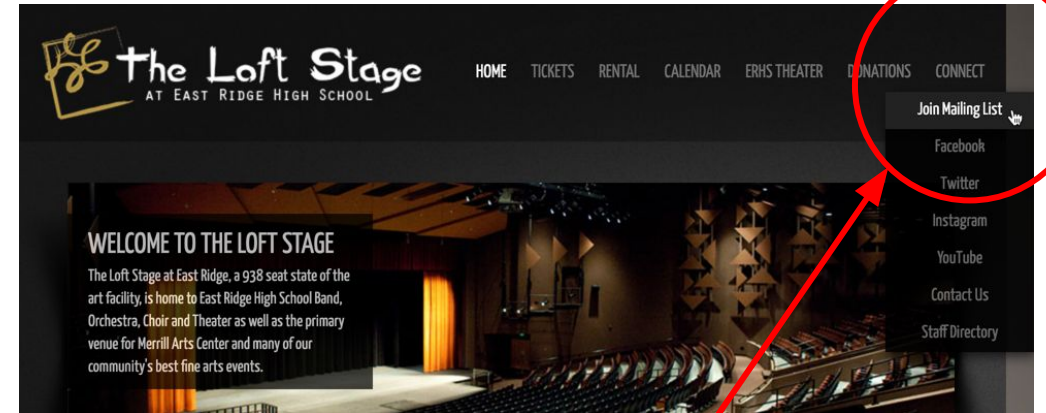
Email: send email to erhswiz@mail.remind.com

- Primary form of communication between the staff and cast, crew and orchestra members
- Short messages regarding the production or rehearsals will be sent from time to time
- Notifications of new information on the website of a time sensitive nature

Communications

- **Monthly Email Newsletter**

- Great way to stay informed: what happened in the past 4-ish weeks and what's coming.
- Published monthly around the 15th of the month.
- Feedback links at the bottom of the page.
- Sign-up at www.theloftstage.com -> Connect -> Join Mailing List



- **Ad-Hoc emails:** Occasional messages may come from the musical staff or The Loft Stage. *Check your spam/junk folders, email filters, etc to make sure you don't miss these important email notices.*
- **Social Media:** Follow The Loft Stage on Facebook, Instagram, Twitter, TikTok *Social Media platforms are managed by theater staff or students.*

Miscellaneous Items

- Tickets will be available for purchase in advance on the website. Pre-sale email will go to address provided on info form.

In case you missed it:
Please scan the QR
code to fill out the
parent info form.



Lettering

In order to earn an East Ridge letter in theatre, students must meet the following requirements:

- Participate in each of the three main-stage productions in some capacity (e.g. acting, technician, set construction, ushering, etc.).
- Earn a bear minimum of ten Thespian points for East-Ridge-related theatre activities (see details above about point allocations).
- Complete at least ten set construction hours in the East Ridge scene shop. This total is inclusive of individual production requirements.

Thespians

The International Thespian Society is the only theatre honor society for middle and high school students in the United States. Affiliation brings credibility and distinction to students, theatre programs, and schools. It is a visible, positive symbol of the quality of your theatre program.

ITS recognizes, rewards, and encourages student achievement and celebrates the work of students in all aspects of theatre – performance and production. Each student is honored on a national level and gains access to opportunities and resources beyond those of their school.



**INTERNATIONALSM
THESPIAN SOCIETY**

**HONORING STUDENT
ACHIEVEMENT IN THEATRE**

Thespian Points

bit.ly/erhsthespian

- Student document all high school theatre-related activities and earn corresponding points
- 10 points are needed to letter & become an inducted thespian
- Point values are externally-normed by ITF but 1 point = 10 hours of work
- Students are responsible for actively documenting theatre participation throughout the school year

<u>Category</u>	<u>Position/work done</u>	<u>One-Act</u>	<u>Full Length</u>
Acting	Major role	4	8
	Minor role	3	5
	Walk-on	1	2
	Chorus	1	3
	Dancer	1	3
	Understudy	1	2
Production	Stage manager	4	8
	Stage crew	2	4
	Lighting technician	3	6
	Lighting crew	2	3
	Set designer	4	5
	Set construction crew	3	5
	Costumer	3	6
	Costume crew	2	5
	Properties manager	3	5
	Properties crew	2	3
	Sound technician	3	5
	Sound crew	2	
	Video editor	1.5	
	Video crew	1.5	
	Makeup manager	3	
	Rehearsal prompter	2	
	Pianist	3	
	Musicians	2	



Questions?



In case you missed it, please take a moment to fill out the parent info Google form.

The Loft Stage Boosters

Brenda Bramel & Amanda Hestwood - Co-Chairs

Dave Sayers - Treasurer / Patron Program Chair

Kara Spolidoro - Events Chair

OPEN!!! We need you! - Community Relations Chair

Jen Estochen - Communications Chair

Tara & Rob Segedi - Volunteer Chairs

Treasurer - Dave Sayers

- **NO Booster Fee for Theater**
- Where does theater booster income come from?



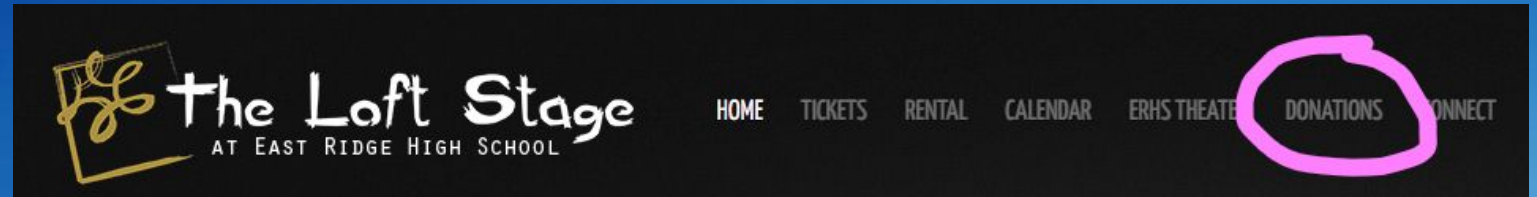
Where do Booster Funds come from?

- Patron Program/Sponsors
- Advertisers
- Concessions and Merchandise
- Fundraisers

How are booster funds used?

- Equipment
- Show support
- Educational programs
- Meals
- Team building activities

How Can I Contribute?



Check or Cash - Deliver to Dave

- *Donor forms available tonight*

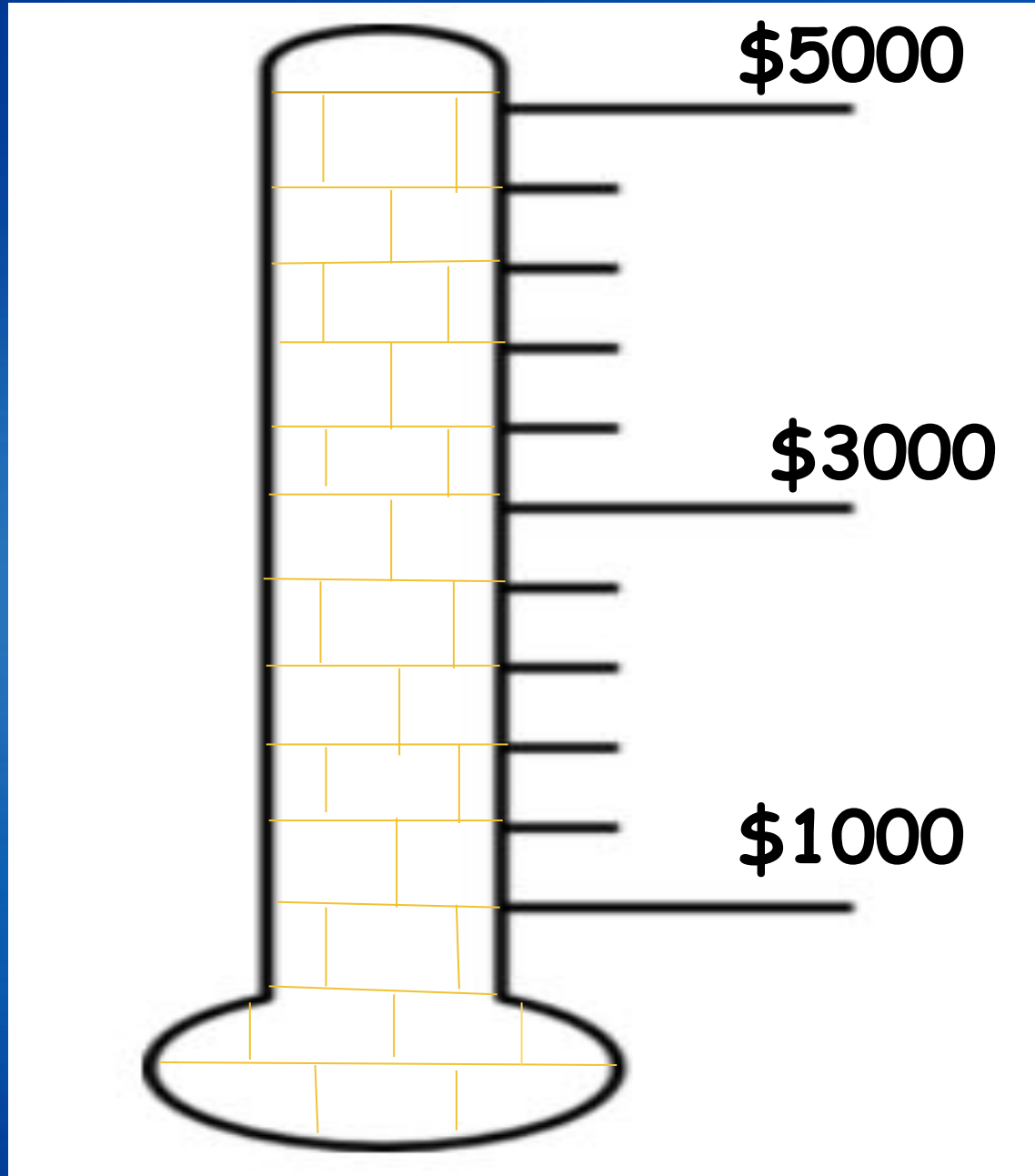
Does your employer match?

- *Ensure that matches are directed to **ERHS Loft Stage Boosters***

Include family and friends to shows

Direct questions to Dave: dave.sayers@theloftstage.org

A “Loftie” Goal!



Events

Meals sponsored by HyVee Cottage Grove!

Loft Pac Booster Events

- Parent Social - AFTER THIS MEETING at the Wick!
- Musical Tech Saturday meal
- Musical Opening Night - complimentary cookies and coffee at intermission - Friday, Nov 10
- NEW this year - Reception after Musical Opening Night
- Pizza dinner following Musical Strike - Sunday, Nov. 19
- NEW this year! Red Carpet Musical viewing night for the kids - Date and Details TBD

Loft Pac Booster Events

- One-Act Play meal(s)
- Spring Play Tech Saturday meal
- Pizza dinner following Spring Play Strike
- Full year Program Banquet in May after the Spring Play

Community Relations

- Responsibilities
 - Woodbury Days Parade
 - Poster Plaster: 9/29/23 following pictures (approx 4 pm)
 - Playbill advertising
 - Season sponsorships: Chuck Eckberg, HyVee Cottage Grove
- How can you help?
 - Plaster those posters
 - Identify businesses for advertising
 - Like and share information on social media

Sponsors

- Show Sponsors-\$1200 Confirm ASAP!
 - A full-page ad in a preferred location in the printed paybill for our entire season. Due October 20, 2023
 - Logos on the banners promoting the shows
 - Logos on show posters displayed at businesses around Woodbury and Cottage Grove
 - Four (4) tickets to the show
 - Recognition on The Loft Stage Website
 - Name on show t-shirts
 - Recognition in The Loft Stage Newsletter
 - Promotion on Loft Stage social media

Advertisers

Show Advertiser-includes an ad in the printed playbill for each show for the season. Please confirm by September 17th.

Ads are due October 20, 2023.

- Full Page Ad: 5"W x 7"H: \$700
- Half Page Ad: 5"W x 3 ¼"H: \$500
- Quarter Page Ad: 2 ¼"W x 3 ¼"H:\$300

*Rates are for camera ready art

Booster-Published Monthly Newsletter

- The Loft Stage Boosters publish a monthly newsletter which is full of timely and useful information.
- We'll cover this topic in more detail (when it's published, how to sign up, etc.) later on the Loft Stage Boosters Communication page.



Volunteer Needs

Hey Parents!

Please join us! Here is your opportunity to give your time and talents!

Request: 10 hours per family per show

-Fill out Post it note with Name, email, cell #

- **Feeding the kids/staff**
- **Opening Night: Planning and Night-Of help needed**
- **Show Nights: Ticketing, Concessions and Flowers/Merchandise sales**

We will train! Get free ticket to the show, can watch most of show

- **Scene Shop & Costume Shop**

Sign Up Genius No experience needed! Wish list

Next Steps

Next Steps:

- Sign up for the newsletter on www.theloftstage.org.
- Fill out the parent information form; scan the QR code
- Volunteer your time and talents (10 hours per family)
- Watch for tickets to go on sale
- Share the show event on Facebook
- Come to the Opening Night Reception(?)
- Attend one or more performances
- Help with Strike after the final performance
- Support all the students in this wonderful experience



Questions?

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