

February 20, 2014

Ms. Amanda Hestwood
East Ridge High School
4200 Pioneer Drive
St. Paul, MN 55129

Dear Amanda,

Thank you for your interest in traveling with Gerber Tours. We're so excited to help you plan your Five Day New York City Theatre Tour NYC Hotel. I have enclosed a Proposal for the Tentative Itinerary you requested.

Once you've had a chance to look it over, please call us so we can discuss any changes you may want to make; there are many ways to plan this trip based on budget, transportation, hotels and attractions and we are happy to make the appropriate adjustments so that the trip we plan is the best one for your group.

WHEN YOU'RE READY TO BOOK YOUR TOUR

When it comes time to book your trip, we will help you with everything you need to get it organized including:

- Promotional posters to generate interest and excitement for your trip.
- Customized Trip Brochures for Parents (see enclosed sample) which will help answer their most common questions. The back page of the brochure is reserved for your personal message to parents.
- Registration forms for each participant to make sign-ups easy (see enclosed sample).

PAYMENT SCHEDULE

We will work with you to determine an optimal deposit and payment schedule. Typically, a \$275 per person non-refundable deposit is sent to us 30 days after committing to your tour. The remaining payments will be conveniently scheduled.

I will be following up with you to discuss any details and to answer any questions you may have. In the meantime, if you'd like to contact me, please feel free to do so. You can reach me at 800-645-9145 x8931 or by email at dchristy@gerbertours.com.

Again, we're looking forward to working with you and your group!

Warm Regards,

Deborah Christy
Travel Account Executive

T O U R P R O P O S A L

Tour ID:24721

TOUR PRICING:

	QUAD	TRIPLE	DOUBLE	SINGLE
Student:	\$1689	\$1827	\$2102	\$2928
Adult:	\$1694	\$1831	\$2107	\$2932

Ask about our

**CANCELLATION
PROTECTION
PROGRAM**

Protects tour payments if anyone has to cancel for almost any reason before the trip. Low cost! Terms apply; ask us for details when you're ready to book!

TOUR FEATURES:

Participants: Tour cost is based on 31 paying participants. A change in this number will affect the tour cost.

Tour Guide: Tour escorted by 1 professional Tour Guide for 4 days. Optional gratuity for Tour Guide(s) not included but may be added. Ask us for details.

Chaperones: 1 free chaperone roomed as follows:
1 in single, 0 in double, 0 in triple, 0 in quad

Hotel: 4 nights; Holiday Inn Express NYC Fifth Avenue - New York, NY

Transportation: 1 - 55 passenger coach included for airport-only transfers. Round-trip air transportation is included. Optional gratuity for Bus Driver(s) not included but may be added. Ask us for details.

Meals: 4 Breakfasts, 0 Lunch, 4 Dinners

Hotel Security: Nighttime security is not included but may be added for an additional cost. Ask us for details.

Admissions: 9/11 MEMORIAL, Broadway Show(3), Empire State Building, Lincoln Center, Metro Card - Weekly, Radio City Music Hall, Theatre Workshop - Broadway Inbound (General)(2)

Tour Inclusions: Gerber Tours baggage tags to help keep track of luggage. 24 hr access to Gerber Tours in case you need us. Medical Insurance for all participants! Primary coverage for Accident (\$3,000), Illness (\$1,000) or Dental Injury (\$500) - terms apply. All restaurant gratuities and hotel taxes are included.

Tour costs and itinerary items are accurate at this time and subject to availability and revision without notice, when owing to circumstances beyond the control of Gerber Tours, Inc.

Why Gerber Tours?

Trip Planning Tools

- * Customized materials to promote your trip to students and parents.
- * Online features to make managing your trip as easy as possible.
- * A knowledgeable team that is dedicated to making your travel experience the best it can be!

The Highest Standards

As an accredited and charter member of The Student and Youth Travel Association and recognized members of these leading travel associations, we promise you that we adhere to a strict set of ethical, financial and professional standards; a promise that we keep in everything we do.



Protection for Peace of Mind

We maintain a Comprehensive Professional Liability Insurance Policy as well as Primary Medical Insurance which covers accident, illness and dental injury for all participants!

Fundraising Ideas

Students who raise funds for their own trip are rewarded with a sense of pride from earning their tour themselves! Visit <http://www.gerbertours.com> for some of our favorite ideas.

TENTATIVE ITINERARY

Tour ID:24721

First Day

Thursday October 16, 2014

- 1:00 pm Arrival at New York Airport. Join your Tour Guide and transfer to Manhattan.
Get acquainted with New York City on a three hour overview bus tour of Midtown, Downtown, and Upper Manhattan.
- 4:00 pm Check into your hotel:
Holiday Inn Express NYC Fifth Avenue
An unlimited Metro Card will be provided for transportation in New York City throughout your stay.
Enjoy a tour tracing the development, culture and history of Broadway and Times Square over the last 100 years.
- 7:00 pm Dinner at Planet Hollywood.
- 9:00 pm Admission to the Empire State Building Observatory.

Second Day

Friday October 17, 2014

- 8:00 am Deluxe hot continental breakfast at your hotel.
- 10:00 am Participate in a hands-on, interactive workshop- choose from one of our exciting workshops.
Visit Rockefeller Center and St. Patrick's Cathedral. Walk and window shop along Fifth Avenue, one of the most popular shopping streets in the world and visit such icons as Saks Fifth Avenue, Trump Tower, Tiffany & Co, The Apple Store and F.A.O. Schwarz.
Time for lunch at your expense.
- 2:30 pm Backstage tour of Radio City Music Hall.
- 4:00 pm Participate in a hands-on, interactive workshop- choose from one of our exciting workshops.
- 6:00 pm Dinner at The Playwright Tavern.
- 8:00 pm Attend a performance of a Broadway Show. Tickets are subject to availability.

Third Day

Saturday October 18, 2014

- 8:00 am Deluxe hot continental breakfast at your hotel.
- 10:00 am Sightseeing tour of lower Manhattan. Some of the sights you will visit include: Wall Street, Greenwich Village and SoHo.
- 11:30 am Visit the 9/11 Memorial.
Time for lunch at your expense.
Visit Greenwich Village and SoHo.
- 3:00 pm Shopping and browsing through Chinatown and Little Italy.
- 5:00 pm Dinner in Little Italy.
- 8:00 pm Attend a performance of a Broadway Show. Tickets are subject to availability.

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Tour ID:24721

Fourth Day

- Sunday October 19, 2014**
- 8:00 am Deluxe hot continental breakfast at your hotel.
- 10:00 am Explore the theaters of Lincoln Center, while enjoying the stories of great artists and possibly catching a glimpse of a celebrity or two.
Tour of Central Park including Strawberry Fields, and the Alice in Wonderland sculpture.
Time for lunch at your expense.
- 3:00 pm Attend a performance of a Broadway Show. Tickets are subject to availability.
- 6:00 pm Dinner at Ellen's Stardust Diner.
- 8:00 pm Shopping and browsing through Times Square.

Fifth Day

- Monday October 20, 2014**
- 8:00 am Deluxe hot buffet breakfast at your hotel and check out.
Enjoy the day at your leisure. There will be no tour guide today.
Visit the world famous Grand Central Station, one of New York City's greatest architectural gems with time for shopping, browsing and lunch at your expense.
- 3:00 pm Depart for New York Airport.

This itinerary must remain flexible to compensate for traffic, crowds and weather conditions.

New York City Theatre Program Hands-On Workshop Selections

Customized workshops based on your group's skills & interests!

Our workshops provide students with intense, skill-building experiences to enhance their on and off-stage abilities. All workshops are based on the National Standards for the Arts, taught by working Broadway professionals and are 90 minutes in length.

Workshops are taught by the talented and interesting artists who help create the performances you see on stage. All workshops can be COMPLETELY customized to your group's experience, interests and abilities as well as to the show you'll be attending. Ask us for details on how to customize your workshop!

Choose From These Exciting Workshops

*** Remember: all workshops can be completely customized! ***

Theatre Games

In a playful and fun environment, participants are encouraged to explore spontaneity, impulse, freedom, imagination, and creativity (all vital components to good acting) with acting exercises and theatre games often used in professional rehearsals.

Enter Acting

This workshop in building trust in one's talent, finding the truth of the moment, and developing the whole actor utilizes an actor's greatest gift, the imagination. Various exercises are carefully crafted to meet the needs of the acting student. Past teachers include Broadway veterans, Julia Gibson and Frank Wood, both of whom hold M.F.A.s from NYU's Tisch School of the Arts.

Quick Wits

This introduction to the art of improvisation uses topical issues to build tools in flexibility, concentration, and spontaneity, while strengthening confidence and encouraging a sense of frolic, fun, and humor.

Stage Combat

One of our most thrilling workshops. Designed to give you tools on collaboration and safety. You will be guided by a highly experienced professional on the skills of choreographing a fight. Students are on their feet, simulating different techniques in combat. A behind the scenes approach in taking care of an actor's preparation in a physical confrontation on stage or in film.

Makeup

The world of theatre and film is constantly changing with new technology. Makeup is also changing-- with high definition and new inventive lighting in the theatre, the actor's face has become more specific. The roar of the greasepaint is much more defined. A professional from the theatre or film will guide you on new ways to apply makeup. Past instructors have been on the staff of Saturday Night Live.

Acting Intensive

This two day acting intensive examines the whole actor. Actors begin with body and voice exercises to experience a range of emotions, and as they get in touch with their instruments, they begin to work on prepared monologues of their choosing. Using the voice and body work, the actors learn to come from an organic center, working in a spontaneous and creative way, rather than pushing out the words. After a break, the actors rehearse and explore by discussing the character's objectives in the monologue and breaking the text down into beats, eventually speaking the text moment to moment. On day two, the group reads and discusses scenes from a play or film selected by the instructor, using the tools that the actors learned from day one, encouraging the actors to work in a free and spontaneous way.

Meet the Artist

Meet some of Broadway's most gifted artists in an intimate setting, where you'll hear the experiences of a professional actor, director, choreographer, casting director or agent. The artist will discuss the challenges of the business, backstage anecdotes, and career choices. Past participants have included Tony® Award winners Joanna Gleason, Karen Ziemba, Frank Woods, Bebe Neuwirth, and Tony-nominee Dick Scanlon (author of Thoroughly Modern Millie).

IMPORTANT AIRLINE BAGGAGE NOTICE:

As you are probably aware, many airlines are now charging fees for checked bags. Due to the constantly changing nature of these fees and the difficulty in pre-paying them, these fees are not included in the price of your airfare.

As a result, many clients have advised their trip participants to limit their luggage to carry-on items only. Most airlines allow one carry-on bag plus a personal item such as a purse, briefcase or small backpack.

Should your group wish to check baggage, please see the attached chart for current pricing and where to obtain the most up to date information.

As always, your Travel Account Executive is available to discuss and assist you in any way possible to make traveling as hassle-free as possible.

Airline	Baggage Fee (each way)	Airline Baggage Information
Air Canada	1st Bag: Free 2nd Bag: Free	www.aircanada.com/en/travelinfo/airport/baggage/checked.html#r0s0
AirTran	1st Bag: \$20 2nd Bag: \$25 3rd Bag: \$50	www.airtran.com/policies/carry-on_checked.aspx#Checked%20Baggage
Alaska Airlines	1st Bag: \$15 2nd Bag: \$25 3rd Bag: \$50	www.alaskaair.com/as/www2/help/faqs/CheckedBaggage.asp
American Airlines	1st Bag: \$20 2nd Bag: \$30 3rd Bag: \$100	www.aa.com/aa/i18nForward.do?p=/travelInformation/baggage/baggageAllowance.jsp
Continental	1st Bag: \$25 2nd Bag: \$35 3rd Bag: \$100	www.continental.com/web/en-US/content/travel/baggage/checkbag.aspx
Delta	1st Bag: \$25 2nd Bag: \$35 3rd Bag: \$125	www.delta.com/traveling_checkin/baggage/baggage_allowance/index.jsp#checked
JetBlue Airways	1st Bag: Free 2nd Bag: \$30 3rd Bag: \$75	http://help.jetblue.com/SRVS/CGI-BIN/webisapi.dll?New,Kb=askBlue,case=obj(634)
Midwest	1st Bag: \$20 2nd Bag: \$30 3rd Bag: \$50	www.midwestairlines.com/TravelTools/Baggage.aspx
Northwest	1st Bag: \$20 2nd Bag: \$30 3rd Bag: \$125	www.nwa.com/travel/luggage/checked.html
Southwest	1st Bag: Free 2nd Bag: Free 3rd Bag: \$50	www.southwest.com/travel_center/baggage.html
US Airways	1st Bag: \$25 2nd Bag: \$35 3rd Bag: \$100	www.usairways.com/awa/content/traveltools/baggage/baggagepolicies.aspx
United	1st Bag: \$25 2nd Bag: \$35 3rd Bag: \$125	www.united.com/page/article/0,6722,52481,00.html

***Pricing in above chart is ONE WAY only, round trip prices will be double!**

****This chart is ONLY a guide, please check with your carrier prior to your departure for the most current information.**