

The background of the image consists of rich, deep red theater curtains. The curtains are draped in a classic style, with a large, ornate valance at the top that creates a series of deep, symmetrical folds. The main body of the curtains hangs in vertical pleats, and the sides are gathered into thick, rounded folds that frame the central text. The lighting is soft, highlighting the texture and folds of the fabric.

**An Evening  
with Shakespeare**

# Staff Introductions

George Juairé – Scene Designer

Jimmy Stocco III – Technical Director

Ms. Hestwood – Managing Director

Ms. Verschaetse – Co-Director

Matt Briggs – Co-Director

# Winter Play Productions

Twelfth Night  
(one-act competition)

Comedy of Errors

# Crew Types

## Production Crew

- The production crew consists of set construction and costumes
- Additionally, there are opportunities in sound, lighting and video
- Production crews work to create what is used during the performances
- They are not required to attend rehearsals or the performances, which makes them ideal for those that have busy schedules
- Their role is mostly completed by the first dress rehearsal

# Crew Types

## Performance Crew

- The performance crews include the stage running, sound, lighting and video crews
- These crew members are required to attend all dress rehearsals and performances

# Crew Positions

## Student Director

1 Performance Crew Member

- Larger commitment, including some mandatory dates
- Responsible for cast attendance, line rehearsal
- Works with the stage manager to stay aware of what is happening with tech
- Prepares the theater for rehearsals and cleans up after
- Calls the show from the booth during performances
- Prior experience in theater required

# Crew Positions

## Stage Manager

2 Performance Crew Members

- Larger commitment, including some mandatory dates
- Mandatory 3 days/week of set construction crew
- Manage the stage crew and work with other crew heads
- Organize the loading and un-loading of the one-act set for transportation
- Must attend some acting rehearsals to become familiar with the show
- Prior experience in theater required
- Above also applies to the Assistant Stage Manager

# Crew Positions

## Props Master/Mistress

1 Performance Crew Member

- Larger commitment, including some mandatory dates
- Mandatory 2 days/week of set construction crew
- Assist in building or acquiring the props for the production
- Organize the props during, before and after each production
- Must attend some acting rehearsals to become familiar with the show
- Prior experience in theater preferred



# Crew Positions

## Set/Props Construction Production Crew

- Light commitment, minimum of 10 hours
- Crew will meet: M, T, Th 7-9pm, Sat 9am-3pm
- Check the calendar for any deviations from this schedule
- No need to be an artist to participate, we will teach you
- Help build and paint the sets and props for the show
- Flexible hours, come when you can

# Crew Positions

## Stage Running Crew Performance Crew Members

- Light commitment, minimum of 20 hours of set construction
- Must attend all dress rehearsals and performances
- Responsible for moving set, props, curtains, etc. during the performances

# Crew Positions

## Costume Crew Production Crew

- Light commitment, minimum of 10 hours
- Build or pull the costumes for the production
- Assist with the costume parade, including helping actors find their costumes
- Organize the costumes prior to dress rehearsal week
- No sewing experience required
- Flexible hours, come when you can

# Crew Positions

## Lighting Crew

1 Performance Crew Member  
Additional Production Crew Members

- Medium commitment, including some mandatory dates
- Check the online calendar for meeting dates
- Assists in designing and programming the lights for the production
- Hangs the lighting plot before tech rehearsals
- Runs the lighting board during performances
- Prior lighting experience preferred

# Crew Positions

## Sound Crew

1 Performance Crew Member

- Medium commitment, including some mandatory dates
- Check the online calendar for meeting dates
- Designs the sound for the show and finds any required effects
- Prepares the sound equipment for tech rehearsal
- Runs the sound board during performances
- Prior sound experience preferred

# Crew Positions

## Video Crew

2-5 Performance Crew Members

- Medium commitment, including some mandatory dates
- Check the online calendar for meeting dates
- Produce promotional videos for the production
- Record all the productions for the end of the year highlight reel
- Produce a highlight reel of the show for the theater banquet in the spring

# Registration

Due by Friday, December 25<sup>th</sup>

- \$130 for competition crew, \$40 for all other crew members
- Register online at [www.theloftstage.org](http://www.theloftstage.org)
- Competition crew must also register with Debra Jacko in the activities office
- Can either pay by check or credit card
- Checks should be given to Ms. Hestwood or myself
- Cannot participate after the 25<sup>th</sup> until your registration and fee are completed

# T-Shirt Orders

Due by Friday, December 25<sup>th</sup>

- Purchase t-shirts online at [www.theloftstage.org](http://www.theloftstage.org)
- Can either pay by check or credit card
- Checks should be given to Ms. Hestwood or myself
- T-Shirts will not be available for purchase after the 25<sup>th</sup>



# Twelfth Night Mandatory Dates

- January 11<sup>th</sup> – 15<sup>th</sup> from 4:30-7pm – Watch a One-Act Rehearsal
- Monday, January 18<sup>th</sup> from 4:30-7pm or later – One-Act Rehearsal
- Tuesday, January 19<sup>th</sup> from 4:30-7pm or later – One-Act Rehearsal
- Wednesday, January 20<sup>th</sup> from 4:30-7pm or later – One-Act Rehearsal
- Thursday, January 21<sup>st</sup> from 4:30-8pm or later – One-Act Rehearsal
- Friday, January 22<sup>nd</sup> – District 833 One-Act Festival at PHS
- Tuesday, January 26<sup>th</sup> – One-Act Competition Prelims
- Wednesday, February 3<sup>rd</sup> – One-Act Competition Finals\*
- Friday, February 12<sup>th</sup> – One-Act State Performance\*

# Mandatory Dates

- January 27<sup>th</sup> – 28<sup>th</sup> from 4:30-7pm – Watch a Rehearsal  
(Comedy of Errors crew only)
- Friday, January 29<sup>th</sup> from 4-10pm – Prepare for Tech
- Saturday, January 30<sup>th</sup> from 9am-2pm – Possible Tech Saturday
- Monday, February 1<sup>st</sup> from 4:30-7pm or later – Dress Rehearsal
- Tuesday, February 2<sup>nd</sup> from 4:30-7pm or later – Dress Rehearsal
- Wednesday, February 3<sup>rd</sup> – One-Act Finals or Dress Rehearsal
- Thursday, February 4<sup>th</sup> from 4:30-8pm or later – Dress Rehearsal

# Mandatory Dates ... Continued

- Friday, February 5<sup>th</sup> at 7pm – Winter Play Performance
- Saturday, February 6<sup>th</sup> at 7pm – Winter Play Performance
- Sunday, February 7<sup>th</sup> at 2pm – Winter Play Performance/Strike

# Tech & Rehearsal Calendars




HOME TICKETS RENTAL ERHS THEATER DONATIONS CONNECT

## CALENDAR

Today ◀ ▶ September 2015 ▼

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30 8:30am Woodbury Day	31	Sep 1	2	3	4	5

Print Week Month Agenda ▼

Calendar 

The Loft Store

# Email Communication

- Check your email regularly for any updates or information regarding the show.
- When registering, make sure that both your parents email as well as yours are entered accurately as this is our primary form of communication.
- All rehearsal and technical calendars can also be found online at [www.theloftstage.org](http://www.theloftstage.org)

# Remind 101

## Account Information

Text Message: text @loftfid to 81010

Email: send email to loftfid@mail.remind.com

- Short messages regarding the production or rehearsals will be sent from time to time
- Notifications of new information on the website of a time sensitive nature will also be tweeted

A background of deep red theater curtains with a scalloped valance at the top and two side panels tied back. The word "Questions?" is written in white serif font in the upper left area.

**Questions?**

The background of the image consists of rich, deep red theater curtains. The curtains are draped in a classic style, with a large, ornate valance at the top that has three distinct folds. The main body of the curtains is made of vertical pleats, and the sides are held back by ties, creating a framed effect around the central text. The lighting is soft, highlighting the texture and folds of the fabric.

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