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*A Midsummer Night's Dream*

# Staff Introductions

Marcie Berglund  
Co-Director

Amanda Hestwood  
Co-Director

Jimmy Stocco  
Technical Director

George Juairé  
Set Designer

# Expectations for Students

- Be on-time for all rehearsals and work sessions
  - Rehearsals may be scheduled after school, on weeknights and weekends.
  - Students will contact Ms. Hestwood or Mrs. Berglund when ill.  
ahestwood@theloftstage.com, mberglund@theloftstage.com
- School comes first. Students should use down time during rehearsal for homework.
- Students are expected to check the website for rehearsal schedules and other cast/crew information

# Registration

- All registration is done online at:  
[theloftstage.com](http://theloftstage.com)
- Activity fee payment can be made with a credit card or check (\$20)
- Checks should be given to Ms. Hestwood
- Students cannot participate after the 29<sup>th</sup> until registration is completed and the fee has been paid
- Activity fee is for all participants, but can be waived by Jon Hinzman, Activities Director, for financial reasons

# Mandatory Dates

- Saturday, April 27<sup>th</sup> all day – Tech Saturday
- Monday, April 29<sup>th</sup> from 3:15-7pm or later – Dress Rehearsal
- Tuesday, April 30<sup>th</sup> from 3:15-7pm or later – Dress Rehearsal
- Wednesday, May 1<sup>st</sup> from 3:15-7pm or later – Final Dress Rehearsal
- Thursday, May 2<sup>nd</sup> from 5-10pm – Performance
- Friday, May 3<sup>rd</sup> from 5-10pm – Performance
- Saturday, May 4<sup>th</sup> from 5-11:45pm? – Performance/Strike

# Other Important Dates

- Friday, March 29<sup>th</sup>: Registration Due
- Friday, March 29<sup>th</sup>: Make-Up Kit Orders Due, \$20
- Friday, March 29<sup>th</sup>: T-Shirt Money Due
- Saturday, April 13<sup>th</sup> at 10am: Poster Plaster
- Wednesday, May 1<sup>st</sup>: Kirk Portrait Designs will be taking photos at rehearsal. Order forms will be available to your student the week before.

# Email Communication

- Encourage your student to check their email regularly for any updates or information regarding the show.
- When registering your student, make sure that you enter both their email and yours accurately as this is our primary form of communication.
- All rehearsal and technical calendars can also be found online at [www.theloftstage.com](http://www.theloftstage.com)

# Twitter Communication

- The Loft Stage now has a Twitter account
  - [Twitter.com/TheLoftStage](https://twitter.com/TheLoftStage)
- Short messages regarding the production or rehearsals will be tweeted from time to time
- Notifications of new information on the website of a time sensitive nature will also be tweeted
- We are new to this, so please continue to check the website for information and don't rely only on our tweets for information



Questions?

# The Loft Stage Boosters

- Annette Thorsen, Co-Chair – [athorsen@theloftstage.com](mailto:athorsen@theloftstage.com)
- Mary Reimann, Co-Chair – [mreimann@theloftstage.com](mailto:mreimann@theloftstage.com)
- Jeriann Jones, Communications Chair – [jjones@theloftstage.com](mailto:jjones@theloftstage.com)
- Todd Thorsen, Treasurer/Fundraising Chair – [tthorsen@theloftstage.com](mailto:tthorsen@theloftstage.com)
- Patti Ehresmann, Membership Chair – [pehresmann@theloftstage.com](mailto:pehresmann@theloftstage.com)
- Mary Kieffer, Publicity Chair – [mkieffer@theloftstage.com](mailto:mkieffer@theloftstage.com)

# Adult Volunteers Needed

- Set Construction (Mon-Thur 7-9pm, Sat 9am-3pm)
  - No carpentry or painting skills required
  - George and Jimmy will teach you everything you need to know
- Poster Plaster – 5 Volunteers
  - Saturday, April 13<sup>th</sup> at 10am
- Tech Saturday Meal – 2-3 Volunteers
  - Saturday, April 27<sup>th</sup>
- Ticket Sales – 4 Volunteers for Each Show
  - Thursday, May 2<sup>nd</sup> / Friday, May 3<sup>rd</sup> / Saturday, May 4<sup>th</sup>

# Adult Volunteers Needed

- Ice Cream Sales – 1 Volunteer for each show
  - Thursday, May 2<sup>nd</sup> / Friday, May 3<sup>rd</sup> / Saturday, May 4<sup>th</sup>
- Merchandise Sales – 1 Volunteer for each show
  - Thursday, May 2<sup>nd</sup> / Friday, May 3<sup>rd</sup> / Saturday, May 4<sup>th</sup>
- Costumes
  - You do not need to know how to sew
  - Date/Times on the website under LoftPAC > Tech Calendar
- Set Strike – All Hands on Deck
  - Saturday, May 5<sup>th</sup> following the final performance

# Other Important Information

- Theater Banquet
  - Tuesday, May 21<sup>st</sup>
- Nominations for Open Board Positions
  - Due by the End of April – We need you!
  - Positions Up for Election for 2013/2014
    - Co-Chair
    - Communications Chair
    - Treasurer/Fundraising Chair
    - Membership Chair
    - Publicity Chair

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